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Deputy Headteacher: Mr S Rawle, BA (Hons), MA

18 September 2023

Dear Parent / Carer,

Re: Year 7 & 8 Macmillan Coffee Morning 2023 (0008-23JRA)

We are delighted at how quickly our Year 7 pupils have settled into school life at Longfield and we hope they have enjoyed their time so far.

Relationships with parents, carers and the surrounding community are extremely important to the staff at Longfield Academy. We're delighted to once again host a Macmillan Coffee Morning for parents / carers of Year 7 and Year 8 pupils on Friday 29th September 2023, 9.30am – 11.00am in the main hall.

The event will provide an opportunity for some of the staff to meet with you, as well as raise funds for a worthwhile charity. Cakes and refreshments will be available for you to enjoy, and all monetary donations will be gratefully received. 100% of the proceeds will be donated to Macmillan Cancer Support. **Please note, we are a nut free school, and this will be a nut free event.**

Mr Craggs - Year 7 Leader, Mr Paul - Year 8 Leader, Mrs Griffiths – SENCO, Mrs Walker – Assistant SENCO and members of the Senior Leadership Team, will be available at points during the event to answer any queries or questions you may have.

To ensure we provide adequate catering, please confirm your attendance by completing the online form via the link below:

[Click HERE to register your attendance for the Year 7 & 8 Macmillan Coffee Morning 29.09.23](#)

On the day, we kindly request that visitors arrive no earlier than 9.25am to avoid any disruption to the start of the school day.

If you have any questions regarding the event, please do not hesitate to contact me via main reception on 01325 380 815 or by email enquiries@longfield.swiftacademies.org.uk

Yours faithfully,



Mr J Raw
Careers, Community & Post-16 Aspirations Coordinator

