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23 January 2024

Dear Parent / Carer,

Re: Austria Ski Visit 2024 – Information Evening (0058-23KTH)

I would like to invite parents / carers and pupils to attend an Austria ski visit information evening on Monday 29th January 2024 from 5.15pm in the main school hall.

During the evening, you will be provided with the details and a timetable of events for the visit. The evening will also provide an opportunity for you to ask any questions you may have about the visit.

I would also like to take the opportunity to thank those families who are up to date with payments for the visit. A reminder that any outstanding payments can be made via ParentMail. You may also pay by cash, cheque or card via school reception. Cheques should be made payable to Longfield Academy and should have your child's name and the visit written clearly on the reverse of the cheque.

As you are aware, in preparation for the visit, pupil passports are due to be handed in to school for safekeeping. In addition to their passports, pupils will also need to bring a health insurance card (GHIC / EHIC). Please see the below link for more information and to find out how to apply:

[Applying for healthcare cover abroad \(GHIC and EHIC\) - NHS \(www.nhs.uk\)](https://www.nhs.uk)

We ask that all payments are made and passport and GHIC / EHIC information is with school no later than Friday 2nd February 2024.

Furthermore, to ensure we have the most up to date information for your child, including any medical information and emergency contact details, please can I ask any parents / carers who have not yet done so, to complete our online indemnity form using the link below:

[Click HERE to complete consent & Indemnity - Austria Ski Trip 2024](#)

Should you have any questions regarding the event, please do not hesitate to contact me via main reception on 01325 380 815 or by e-mail kthompson@longfield.swiftacademies.org.uk

Yours faithfully,



Mr K Thompson
Assistant Headteacher

